

Document 4: Learning Outcomes and Assessment

How you know a learner has actually learned something.

Assessed against clause ACQS-03 of the ADRIQ Course Quality Standard.

Section A - Learning outcomes

Write outcomes as things a learner can DO on completion that they could not do before. Start each with a verb. Topics covered are not outcomes.

Good: 'Configure a monitored deployment pipeline for a trained model.'

Not acceptable: 'Understand deployment.' - not observable, not assessable.

Outcome 1 - On completion a learner can...

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Outcome 2 - On completion a learner can...

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Outcome 3 - On completion a learner can...

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Outcome 4 - On completion a learner can...

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Section B - Assessment methods

For each outcome, state how it is assessed and what evidence the learner produces. Every outcome must be assessed by something.

Outcome / Assessment method / Evidence produced

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Outcome / Assessment method / Evidence produced

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Outcome / Assessment method / Evidence produced

.....

Section C - Pass criteria

What constitutes a pass

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What happens when a learner does not pass (resit policy)

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Section D - Moderation

State who moderates results, what proportion of results are moderated, and what happens when the moderator disagrees with the assessor. A submission with no moderation arrangement will be returned.

Who moderates (name and role, must not be the assessing trainer)

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Sample size moderated

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Process when moderator and assessor disagree

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Section E - Learner appeals

Learners must be able to challenge an assessment decision. State the route, who hears it, and the time limit.

Appeals route and time limit

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Section F - Reasonable adjustments

Describe how the assessment is adjusted for learners with a disability or additional need, without lowering the standard.

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ADRIQ Certification Council - Course Quality Standard ACQS v4.2. This template is provided as a guide. You may submit your own format provided every field below is covered.